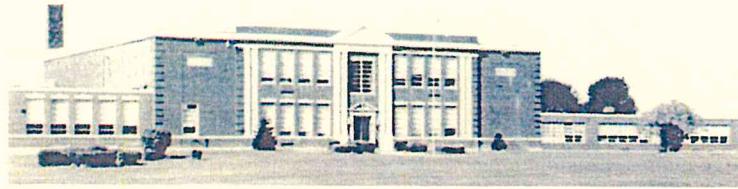


**Board of Education**  
**Jennifer Lavoie**  
President  
**Michael Filipovich**  
Vice President  
**Laura Billings**  
**Jessica Clark**  
**Brittany Rizzo**  
**Jona Snyder**  
**Jennah Turner**



**Madison Central School District**  
7303 Route 20, Madison, New York 13402  
Phone: (315) 893-1878  
Fax: (315) 893-7111

**Jason A. Mitchell**  
Superintendent  
**Larry Nichols**  
Building Principal  
**Brian J. Latella**  
Elementary Principal  
**Melanie Brouillette**  
Treasurer  
**Tracey Lewis**  
District Clerk

**BOARD OF EDUCATION**  
**AUDIT COMMITTEE MEETING**  
**REGULAR MEETING**

**OCTOBER 20, 2020**  
**6:30 P.M. - AUDITORIUM**  
**7:00 P.M. - AUDITORIUM**

- I. Call to Order - Audit Committee Meeting
- II. Auditor Presentation - Mostert, Manzanero & Scott, LLP
- III. Adjourn Audit Committee Meeting
  
- IV. Call to Order - Regular Meeting
- V. Agenda Additions
- VI. Consent Agenda
  - a. Approval of Agenda for This Meeting
  - b. Approval of Minutes
    1. September 15, 2020 Regular Meeting Minutes
- VII. Public Forum
- VIII. Reports
  - a. Treasurer
    1. Internal Claims Auditor's Report
    2. Treasurer's Report dated September 30, 2020
    3. Detail Warrants
      - a. Warrant Number 9 - Fund A - 9/14/20 - 4 pages
      - b. Warrant Number 10 - Fund A - 10/6/20 - 1 page
      - c. Warrant Number 11 - Fund A - 9/28/20 - 5 pages
      - d. Warrant Number 1 - Fund C - 9/14/20 - 1 page
      - e. Warrant Number 2 - Fund C - 9/28/20 - 2 pages
      - f. Warrant Number 3 - Fund TA - 10/6/20 - 3 pages
      - g. Warrant Number 2 - Fund HBUS - 10/6/20 - 1 page
      - h. Warrant Number 5 - Fund FA20 - 9/28/20 - 1 page
    4. Financial Status Report

- b. Superintendent – Information Items
      - 1. State Aid Budget Updates
      - 2. School Reopening/Remote Learning Plan
    - c. Superintendent – Approval Items
      - 1. Updated 2020-21 School Calendar
      - 2. Acceptance of 2019-20 Auditor Report
      - 3. Approval to create a new Student Activity account called Art Club
      - 4. Approval of Flexible Spending Plan Resolution
- IX. Committee Reports
- X. Policy
  - a. Notice of Superintendent approval of Regulation 1002.1 entitled Facilities Use-COVID-19
- XI. Old Business
- XII. Board of Education Discussion Items
- XIII. New Business
  - a. Personnel
    - 1. Appointments
      - a. Robert MaGee - School Psychologist effective October 9, 2020 at \$325 per day not to exceed 80 days per academic year
    - 2. Leave Requests
      - a. Tanna Sreca - FMLA leave from approximately December 21, 2020 utilizing sick time for the disability period and sick bank time if necessary to cover disability period then unpaid leave through April 9, 2021 with an anticipated return to work of April 12, 2021
    - 3. Salary Adjustments
      - a. Payge Miller from M1, Step 5, to M2, Step 5
      - b. Jamie Bruno from M4, Step 14, to M5, Step 14
      - c. McKenna Jones from B1, Step 1 to B3, Step 1
      - d. Abigail Reilly from B1, Step 1 to B3, Step 1
      - e. Nicole Bodner from M1, Step 3 to M1, Step 3 with Masters
    - 4. Retirement
      - a. Cathy Kimpton - Secondary English effective June 30, 2021
  - b. CSE/CPSE Recommendations – in official packet
  - c. Principal Reports
- XIV. Correspondence
- XV. Question & Answer Opportunity
- XVI. Executive Session
  - a. to discuss the medical, financial, credit or **employment history** of a particular person or corporation or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation
- XVII. Adjourn Executive Session
- XVIII. Adjournment

The Regular Meeting of the Board of Education of Madison Central School was held on September 15, 2020 at 7:00 pm in the auditorium.

**MEMBERS PRESENT:** Mrs. Laura Billings  
Ms. Jessica Clark  
Mr. Michael Filipovich  
Mrs. Jennifer Lavoie  
Mrs. Brittany Rizzo  
Mr. Jona Snyder  
Ms. Jennah Turner

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Mr. Jason Mitchell, Superintendent  
Mr. Larry Nichols, Building Principal  
Mr. Brian Latella, Elementary Principal  
Mrs. Melanie Brouillette, Treasurer  
Ms. Tracey Lewis, District Clerk

- I. Call to Order
  - a. Mrs. Lavoie, president, called the meeting to order at 7:01 pm.
- II. Agenda Additions
- III. Consent Agenda
  - a. Approval of Agenda for this Meeting

**MOTION # 1 - APPROVAL OF AGENDA**

ON THE MOTION of Mrs. Rizzo, seconded by Mr. Snyder, the board moved to approve the agenda for this meeting. Motion carried 7 yes, 0 no.

- b. Approval of Minutes
  1. August 18, 2020 Regular Meeting Minutes

**MOTION # 2 - APPROVAL OF MINUTES**

ON THE MOTION of Mr. Filipovich, seconded by Mrs. Clark, the board moved to approve the minutes from the August 18, 2020 Regular board meeting. Motion carried 7 yes, 0 no.

- IV. Public Forum
  - a. A community member expressed her concerns over the number of contact hours each student would be receiving throughout the course of the entire 20-21 school year if the current White/Blue cohort schedule is in place for the entirety of the year and questioned whether there may be more hours/days available to more students. Mr. Mitchell responded by saying that other options are always being considered as well as trying to offer the best solutions to each individual student and families of all students. The concern over employee's children getting preference was discussed. Less than 10% of the employee population is being offered additional days currently and those students are being offered the extra days because of the importance of keeping our building fully staffed for all students every day of the week. Continuity of instruction and consistent staffing is a priority for all of our students. Mr. Mitchell encourages any parent with questions to contact their child's principal.

- V. Reports
  - a. Treasurer
    - 1. Internal Claims Auditor's Reports

**MOTION # 3 - INTERNAL CLAIM AUDITOR'S REPORTS**

ON THE MOTION of Mr. Snyder, seconded by Mr. Filipovich, the board moved to approve the Internal Claims Auditor's Reports for August and September. Motion carried 7 yes, 0 no.

- 2. UPDATED Treasurer's Report dated June 30, 2020
- 3. UPDATED Treasurer's Report dated July 31, 2020

**MOTION # 4 - APPROVAL OF UPDATED TREASURER'S REPORTS**

ON THE MOTION of Mr. Filipovich, seconded by Mrs. Rizzo, the board moved to approve the updated Treasurer Reports for June 30, 2020 and July 31, 2020. Motion carried 7 yes, 0 no.

- 4. Treasurer's Report dated August 31, 2020

**MOTION # 5 - APPROVAL OF AUGUST 31, 2020 TREASURER REPORT**

ON THE MOTION of Mr. Snyder, seconded by Mr. Filipovich, the board moved to approve the August 31, 2020 Treasurer Report. Motion carried 7 yes, 0 no.

- 5. Detail Warrants

**MOTION # 6 - APPROVAL OF DETAIL WARRANTS**

ON THE MOTION of Mr. Snyder, seconded by Mr. Filipovich, the board moved to approve the Detail Warrants as follow: Warrant Number 3 - Fund A - 8/5/20 - 3 pages, Warrant Number 5 - Fund A - 8/14/20 - 3 pages, Warrant Number 6 - Fund A - 8/28/20 - 3 pages, Warrant Number 8 - Fund A - 9/8/20 - 1 page, Warrant Number 2 - Fund TA - 9/8/20 - 3 pages, Warrant Number 1 - Fund HBUS - 9/8/20 - 1 page, Warrant Number 1 - Fund FA20 - 8/5/20 - 1 page, Warrant Number 2 - Fund FA20 - 8/14/20 - 1 page, Warrant Number 3 - Fund FA20 - 8/28/20 - 1 page. Motion carried 7 yes, no.

- 6. The Financial Status Report was shared with the board.

- b. Superintendent – Information Items

- 1. The SBI Calendar of Events for 20-21 and additional information was shared with the board.
- 2. Mr. Mitchell discussed the Section III Athletics decision on fall sports, Madison Central's concerns and decision on what is best for the health of our students and the league decisions on fall sports. At this time, the district does not support playing fall sports for the health and safety of our students. The district opts to delay fall sports until March 2021 at which time it will be further evaluated for the best interest of our students and community.
- 3. Mr. Mitchell discussed the District's decision to limit the hosting of events by outside groups in the building and grounds of Madison Central in accordance with safety guidelines.
- 4. Mr. Mitchell discussed the successful reopening and first week of school.

- c. Superintendent – Approval Items

- 1. Non-Resident Student Application
  - a. Student entering grade 10

**MOTION # 7 - APPROVAL OF NON-RESIDENT STUDENT**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Rizzo, the board moved to approve the Non-Resident student application for 2020-2021. Motion carried 7 yes, 0 no.

2. Acceptance of school supplies from Village of Madison and the Madison Optimist Club

**MOTION # 8 - ACCEPTANCE OF DONATIONS**

ON THE MOTION of Mrs. Clark, seconded by Mrs. Turner, the board moved to accept the donations of school supplies from the Village of Madison and from the Madison Optimist Club with many thanks.

Motion carried 7 yes, 0 no.

3. Approval of Memorandums of Agreement
  - a. Use of cameras in the classroom for remote instruction purposes

**MOTION # 9 - APPROVAL OF MOA FOR CAMERAS**

ON THE MOTION of Mr. Filipovich, seconded by Mr. Snyder, the board moved to approve the Memorandum of Agreement between Madison Central School and the Madison Teacher's Association regarding the use of cameras in the classroom for remote instruction purposes. Motion carried 7 yes, 0 no.

- b. Increase in contractual hourly wages to \$12.50 effective September 1, 2020 to meet new minimum wage requirements

**MOTION # 10 - APPROVAL OF MOA FOR WAGE INCREASE**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Rizzo, the board moved to approve the Memorandum of Agreement between Madison Central School and Madison Non-Instructional Employees' Association to increase the contractual hourly wages to \$12.50 per hour effective September 1, 2020 to meet the new minimum wage requirements which go into effect January 1, 2021. Motion carried 7 yes, 0 no.

4. Acceptance of DonorsChoose award of Metal for "Bending But Not Breaking" project

**MOTION # 11 - ACCEPTANCE OF DONORSCHOOSE AWARD**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Rizzo, the board moved to accept the DonorsChoose award of metal for a "Bending But Not Breaking" project with Mr. Perry. Motion carried 7 yes, 0 no.

5. Approval to surplus books as per "Library Book Weeding Rationale" List

**MOTION # 12 - APPROVAL TO SURPLUS BOOKS**

ON THE MOTION of Mr. Snyder, seconded by Mr. Filipovich, the board moved to approve the list of books to be surplus by the library. Motion carried 7 yes, 0 no.

6. Approval to change title of "Compliance Coordinator" to "Title IX Coordinator" effective immediately September 15, 2020

**MOTION # 13 - APPROVAL TO CHANGE TITLE**

ON THE MOTION of Mr. Filipovich, seconded by Mrs. Billings the board moved to approve the change of title from "Compliance Coordinator" to "Title IX Coordinator" effective immediately on September 15, 2020. Motion carried 7 yes, 0 no.

7. Approval of Teacher Lead Evaluators

**MOTION # 14 - APPROVAL OF TEACHER LEAD EVALUATORS**

ON THE MOTION of Mr. Snyder, seconded by Mrs. Rizzo, the board moved to approve Mr. Mitchell, Mr. Nichols and Mr. Latella as Teacher Lead Evaluators. Motion carried 7 yes, 0 no.

VI. Policy

- a. Mr. Mitchell shared with the board that he may be developing a Superintendent's regulation in the near future for COVID screening regulations and guidance for outside organizations that use the building. He will share that with the board.

- VII. Old Business
  - a. None
  
- VIII. Board of Education Discussion Items
  - a. Mr. Snyder expressed gratitude to the entire faculty and staff for all the work being done to open successfully this year.
  
- IX. New Business
  - a. Personnel
    - 1. Appointments
      - a. Colin Idzi - Substitute Bus Driver pending successful completion of all necessary 19-A bus driving requirements effective September 15, 2020
      - b. David Kelley - Substitute Bus Driver pending successful completion of all necessary 19-A bus driving requirements effective September 15, 2020
      - c. Leonard McIntosh - Substitute Bus Driver pending successful completion of all necessary 19-A bus driving requirements effective September 15, 2020
      - d. Kimberly Snyder - Certified Substitute Teacher effective September 17, 2020

**MOTION #15 - APPROVAL OF APPOINTMENTS**

ON THE MOTION of Mr. Filipovich, seconded by Mrs. Billings, the board moved to approve Colin Idzi, David Kelley and Leonard McIntosh as substitute bus drivers effective September 15, 2020 pending successful completion of all necessary 19-A bus driving requirements and Kimberly Snyder as a Certified Substitute Teacher effective September 17, 2020. Motion carried 7 yes, 0 no.

- b. CSE/CPSE Recommendations – in official packet

**MOTION # 16 - APPROVAL OF CSE/CPSE RECOMMENDATIONS**

ON THE MOTION of Mrs. Clark, seconded by Mr. Snyder, the board moved to approve the CSE/CPSE Recommendations as found in the official board packet. Motion carried 7 yes, 0 no.

- c. Principal Reports
  - 1. Mr. Latella thanked the Village of Madison and the Madison Optimist Club for their generous donations of school supplies and especially thanked them for filling the class supply lists as provided. He wanted to send his appreciation to all members of the MCS family for the collaboration among the faculty and all the staff for being flexible in their teaching strategies and support of our students in this very unique back to school effort.
  - 2. Mr. Nichols also wanted to thank all members of the Madison staff to their extra efforts, especially the cleaning staff. He spoke about the reopening and that it is still a work in progress but successful teamwork is making things run very smoothly. He and Mr. Mitchell thanked the transportation department as well stating that the bussing situation has been very flexible and is running very efficiently due to all the hard work in preparing and planning.

X. Correspondence

- a. The MO-BOCES 2019-2020 Annual Report was shared.
- b. The Library Media Center Summer Report 2020 was shared.

XI. Question & Answer Opportunity

- a. Clarification regarding the Wednesday remote day was given.
- b. A question was raised about whether elementary classrooms could be livestreamed.
- c. Comments were made that communication efforts have been amazing.

XII. Executive Session

**MOTION #17 - ENTER EXECUTIVE SESSION**

ON THE MOTION of Mr. Snyder, seconded by Mr. Filipovich, the board moved to enter into Executive Session at 8:31 pm with an invitation extended to Mrs. Brouillette to attend to discuss the medical, **financial**, credit or employment history of a particular person or corporation or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Motion carried 7 yes, 0 no.

XIII. Adjourn Executive Session

**MOTION # 18 - ADJOURN EXECUTIVE SESSION**

ON THE MOTION of Mr. Snyder, seconded by Mr. Filipovich, the board moved to adjourn Executive Session at 9:11 pm. Motion carried 7 yes, 0 no.

XIV. Adjournment

**MOTION # 19 - ADJOURNMENT**

ON THE MOTION of Mr. Filipovich, seconded by Mr. Snyder, the board moved to adjourn for the evening at 9:12 pm. Motion carried 7 yes, 0 no.

# Madison Central School 2020-21 Calendar

### July 2020

M	T	W	T	F	S
	1	2	3	4	
5	6	7	8	9	10
12	13	14	15	16	17
19	20	21	22	23	24
26	27	28	29	30	31

### August 2020

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### September 2020

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

### October 2020

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

### November 2020

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

### December 2020

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### January 2021

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

### February 2021

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

### March 2021

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

### April 2021

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

### May 2021

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### June 2021

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Classes start on—Sept. 8 (green)  
Classes end on—June 25  
Supt. Conf. Days (blue)  
Half Day (red)  
Vacation Days – pink boxed  
Regents Test Days – **bold yellow**  
Testing Dates—Orange

Sept. 2 & 3 Full Day Supt. Conf.  
Sept. 8 First Day of School  
Sept. 9 Supt. Conf. Day  
Oct. 12 Columbus Day  
Nov. 11 Veteran's Day  
Nov. 20 & 24 Half Days of School  
Nov. 25-27 Thanksgiving Recess  
Dec 2 Half Day Supt. Conf.  
Dec. 23-Jan 1 Winter Recess  
Jan. 18 ML.King Jr. Day  
Jan. 26-29 Regents Days  
Feb. 3 Half Day Supt. Conf.  
Feb. 15-19 Mid Winter Recess  
Mar 17 Full Day Supt. Conf.  
Mar 24 Half Day Supt. Conf.  
Apr 2-9 Spring Recess  
Apr 20-22 Grade 3-8 ELA Testing  
May 4-6 Grade 3-8 Math Testing  
May 31 Memorial Day  
June 2 Grade 4 & 8 Science Testing  
June 16-25 Regents Days  
June 25 Rating Day  
June 25 Commencement



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**MADISON CENTRAL SCHOOL**

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WHEREAS, the **MADISON CENTRAL SCHOOL** has established a Flexible Spending Plan and/or Dependent Care Assistance Plan pursuant to Section 125 of the Internal Revenue Code (IRC), referred to as the “**MADISON CENTRAL SCHOOL** Flexible Spending Plan and/or Dependent Care Assistance Plan” (hereinafter referred to as the “Plans”), and

WHEREAS, the Plans referred to above includes a Health Expense Account designed to reimburse employees for their unreimbursed qualified medical and dental care expenses and/or a Dependent Care Assistance Account designed to reimburse employees for their cost of providing qualified day care for their child or children, as collectively defined by the IRC, and

WHEREAS, the IRS recently issued Notice 2020,-29 which states in part that “. . . unused amounts remaining in a health FSA or a dependent care assistance program under the § 125 cafeteria plan as of the end of a grace period or plan year ending in 2020, a § 125 cafeteria plan may permit employees to apply those unused amounts to pay or reimburse medical care expenses or dependent care expenses, respectively, incurred through December 31, 2020”, now therefore be it

RESOLVED, the **MADISON CENTRAL SCHOOL** hereby amends its Plans to allow employees to utilize unused amounts remaining in their health Flexible Spending Plan and/or their Dependent Care Assistance Plan as of the end of their grace period to pay or reimburse medical care expenses or dependent care expenses, respectively, incurred through December 31, 2020,

RESOLVED, further, that the effective date of such change will be retroactive to September 1, 2020.

**CERTIFICATION**

The undersigned, being the duly elected and qualified Clerk of the Board of the **MADISON CENTRAL SCHOOL** (the "District"), DOES HEREBY CERTIFY that the foregoing constitutes a true and correct copy of the resolution adopted by not less than a majority of the voting members of the Board of Education of the District on \_\_\_\_\_, as they appear in the records of the District in my possession as of the date hereof.

**I FURTHER CERTIFY** that, as of the date hereof, the attached resolution is in full force and effect and has not been amended, repealed or rescinded.

**IN WITNESS WHEREOF**, I have hereto set my hand this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

AYES \_\_\_\_\_

NAYS \_\_\_\_\_

ABSTENTIONS \_\_\_\_\_

Approved: \_\_\_\_\_

# Regulation

COMMUNITY RELATIONS

1002.1

## FACILITIES USE – COVID-19

As part of your application for use of School facilities, your organization must agree to adhere to the current CDC guidelines and New York State requirements as it relates to stopping the spread of COVID-19. This includes the mandatory use of masks, social distancing requirements, hygiene and cleanliness practices, and group size limits.

The CDC guidelines: <https://www.cdc.gov/coronavirus/2019-ncov/index.html>

NYS Department of Health information: <https://coronavirus.health.ny.gov/protect-yourself-and-your-family-coronavirus-covid-19>

In addition, and as part of New York Forward, the State has released mandatory actions businesses and organizations must follow as it relates to COVID-19. These requirements can be found at:

<https://forward.ny.gov/>

Please review the relevant requirements for your type of organization and event, and describe in detail how your organization will adhere to these should you be granted use of any School facilities (attach additional pages if necessary):

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Please note: Should the requirements to stop the spread of COVID-19 become stricter prior to your event you will be required to submit a supplemental plan for adherence to the new standard. Should this not be submitted, use of the facility will be revoked.

In addition, if your application is approved but New York State re-engages a shelter-in-place or similar restriction of community activities, prior to the event, your application and any approval granted by the District will be null and void.

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

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Madison Central School District

Approved by the Superintendent: 09/21/20